

Application Fee: \_\_\_\_\_  
Date Paid: \_\_\_\_\_



Permit Number: \_\_\_\_\_  
Issue Date: \_\_\_\_\_  
Final Inspection Date: \_\_\_\_\_  
JULIE Call #811: \_\_\_\_\_

### **PERMIT APPLICATION**

*This is a one-time only permit and expires six (6) months from date of issuance*

**ALL FEES ARE NON-REFUNDABLE**

**PROJECT TYPE:** BUILDING ☐ FENCE ☐ HARD SURFACE ☐ POOL ☐ SIGN ☐  
New ☐ Repair/Replacement ☐ Addition/Alteration ☐ Accessory Structure ☐ Other ☐

#### **LOCATION**

Address: \_\_\_\_\_

Tax Identification: \_\_\_\_\_ Present zoning of Property: \_\_\_\_\_

00-00-000-000

Own ☐ Rent ☐ *If Applicant rents the location, the Owner must authorize this application.*

#### **APPLICANT'S INFORMATION**

Full Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

Phone No.: \_\_\_\_\_ Email: \_\_\_\_\_

#### **OWNER'S INFORMATION** *(If different from above)*

Full Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

Phone No.: \_\_\_\_\_ Email: \_\_\_\_\_

#### **CONTRACTOR INFORMATION**

Full Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone No.: \_\_\_\_\_ Email: \_\_\_\_\_

#### **PROJECT INFORMATION**

Description of project: \_\_\_\_\_

Estimated starting date: \_\_\_\_\_ Estimated Cost: \_\_\_\_\_

Size of New Structure: \_\_\_\_\_ ft X \_\_\_\_\_ ft Property Lot Size: \_\_\_\_\_ ft X \_\_\_\_\_ ft

**PROJECT INFORMATION** *continued...*

☐ **BUILDING PERMIT:** Are there other structures on premises (i.e. garage, shed)? Yes ☐ No ☐  
If yes, please list \_\_\_\_\_

☐ **FENCE PERMIT:** Is this property a corner lot\*: Yes ☐ No ☐ Fence Height \_\_\_\_\_ ft.  
**TYPE:** Wood ☐ Vinyl ☐ Chain Link\* ☐ Other \_\_\_\_\_

**NOTE: \*Chain link and privacy fences are NOT allowed in front yards or front and side of corner lots and no more than 3 – 4 ft in height**

☐ **HARD SURFACE PERMIT:** If Driveway, please indicate: Front Entrance ☐ Rear Entrance ☐  
**TYPE:** Concrete ☐ Blacktop/Asphalt ☐ Gravel ☐ Other \_\_\_\_\_

Are there other hard surfaces on premises (i.e., sidewalks, driveway, patio)? Yes ☐ No ☐  
If yes, please list \_\_\_\_\_

☐ **POOL PERMIT:** Aboveground ☐ Inground ☐ Temporary ☐

**POOLS OVER 18 INCHES MUST HAVE A MINIMUM OF A 42" FENCE THAT SHALL COMPLETELY SURROUND THE POOL, EXCEPT FOR THOSE PORTIONS OF THE ENCLOSURE WHERE THERE IS A BUILDING THAT WOULD SERVES AS A BARRIER**

☐ **SIGN PERMIT:** **TYPE:** Ground ☐ Pole ☐ Roof ☐ Projecting ☐ Billboard ☐

Electrical: Yes ☐ No ☐ Lighting: Internal ☐ External ☐

Submit the following items with this application:

1. A Site Plan\* of the project/s **must be provided, please attach to this application.**
2. A plat of the property, if applicable.
3. The appropriate fee.

\*Site Plan for a NEW building or addition must include:

1. Location and dimensions of all buildings, including accessory structures such as detached garages/storage sheds and attachments such as porches, decks, and patios with pertinent setback lines.
2. Distance from property lines to existing property structures, including distance from the accessory structure and other structures.
3. Dimensions of property.

I/We, the undersigned, hereby request the City of West Peoria grant a permit as provided by the Zoning Ordinance for the City of West Peoria, Illinois, as amended to date.

APPLICANT: \_\_\_\_\_  
Signature Date

Print name: \_\_\_\_\_

OWNER: \_\_\_\_\_  
Signature Date

Print name: \_\_\_\_\_

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**Please provide site plan of the project!**  
**You must notify West Peoria City Hall for final inspection**

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**FOR OFFICE USE ONLY – DO NOT WRITE BELOW THIS LINE**

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Received by: \_\_\_\_\_ Date: \_\_\_\_\_

Fee Collected: \$ \_\_\_\_\_ Cash: \_\_\_\_\_ Check #: \_\_\_\_\_ PERMIT APPROVED: Yes ☐ No ☐

\_\_\_\_\_  
City Administrator Signature Code Officer Signature

Comments: \_\_\_\_\_

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Copy: \_\_\_\_\_ New Build/Addition – WP Fire Marshall with plans \_\_\_\_\_ Driveway – Public Works Manager

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