

Application Date: _____

Application Fee: _____



Permit No.: _____

Issued Date: _____

Final Inspection Date: _____

JULIE Call 811: _____

DEMOLITION PERMIT APPLICATION

This is a one-time only permit and expires six (6)

ALL FEES ARE NON-REFUNDABLE

This application will not be accepted unless all required information is completed.

PROJECT LOCATION

Address: _____

Tax Identification: _____ Present zoning of Property: _____

00-00-000-000

Own Rent *If Applicant rents the location, homeowner must authorize this application.*

APPLICANT(S) INFORMATION

Full Name(s): _____

Address (If different from above) _____

Phone Number: _____ Application Date: _____

PROPERTY OWNER(S) INFORMATION (If different from above)

Full Name(s): _____

Address: _____

Phone Number: _____ Other Phone: _____ Application Date: _____

CONTRACTOR(S) INFORMATION

1. Full Name: _____

Address: _____ Business Phone: _____

Cell Phone: _____ Email: _____

2. Full Name: _____

Address: _____ Business Phone: _____

Cell Phone: _____ Email: _____

PROJECT INFORMATION:

Type of Structure to be Demolished: Garage Shed House

Other: _____ Size of Structure: _____ ft X _____ ft

Reason structure is being removed: _____

Estimated start date: _____ Estimated completion date: _____

Will it be replaced? No Yes *If yes, please complete proper permit prior to build*

If yes, it will be replaced with: Garage Shed House

Other Type: _____

NOTICE: If there is a well on the property, please contact Peoria County Health Department for a permit to cap the well. West Peoria must have a copy of the permit prior to demolition.

Applicant must submit the following items with this application:

1. The appropriate fee
2. Cash Bond or Demolition Contractor Bond, whichever is applicable (see instructions pages 5 & 6)
3. Site Plan of property to be demolished. You may go to: <https://gis.peoriacounty.org/PeoriaGIS/> to print, or a representative of City Hall can provide a mark-up upon request

NOTE: Upon approval of permit:" JULIE" must be notified before any work can be done at 811

Other permits may be required after first inspection

You must call Code Enforcement for final inspection and return of Demo Bond

I/We, the undersigned, hereby request the City Council of West Peoria grant a permit as provided by the Zoning Ordinance for the City of West Peoria, Illinois, as amended to date.

APPLICANT: _____
Signature

Date

Print name: _____

OWNER: _____
Signature

Date

Print name: _____

FOR OFFICE USE ONLY – DO NOT WRITE BELOW THIS LINE

Received by: _____ Date: _____

Fee Collected: \$ _____ Cash: _____ Check: _____ Bond Amount: \$ _____

PERMIT APPROVED: Yes No

Code Enforcement Officer

City Administrator

Return of Demolition Bond – Date _____

Does Utility have been disconnected (Electricity, Gas, Water, Sewer and Well if applicable)? Yes No

Comments:

Copy: _____ WP Fire Marshal

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Contractor / Homeowner Demolition Instructions

Application for a Permit:

- 1) A permit is required for the partial or the complete demolition of any structure within the City of West Peoria.
- 2) Demolition Permit fee for a house or a commercial building is \$100.00 and \$25.00 for demolition of a garage or other accessory structure.
- 3) A Site Plan of the property showing the dimensions of the building(s) to be demolished must be included with the application.
- 4) Applications are available at www.cityofwestpeoria.org or at City Hall.
- 5) The Code Enforcement Officer will review the application and issue a permit within five (5) days of the review.

Bonds:

- 1) All demolitions must be done by a licensed, insured, and bonded demolition contractor or by the property owner.
- 2) If done by a contractor, a \$15,000 dollar performance bond must be on file at City Hall.
- 3) If done by the property owner, a cash bond of fifty cents (\$.50) per square foot of the first-floor building area is required. The bond will be returned following completion of the final inspection.

Demo Process:

- 1) Begin by calling J.U.L.I.E. at 811 or www.illinois1call.com to mark existing utilities.
- 2) All utilities must be disconnected.
- 3) Once the structure is demolished, before grading, the West Peoria Code Enforcement Officer must inspect as soon as the sewer has been capped (if applicable). Otherwise, upon completion of demolition, please call the Code Enforcement Officer for the on-site inspection to ensure compliance. Call Code Enforcement at (309) 370-1142 or (309) 674-1993 Monday through Friday, 8:00 am to 5:00 pm. No inspections will be done on holidays or weekends. These inspections are part of the permit and there is no additional charge.

Specifications:

- 1) All foundations and footings must be removed to a minimum of four (4) feet below finish grade.
- 2) All subterranean walls, floors, and footings must be removed. All depressions, cavities, cisterns, or wells must be filled with approved granular material, such as sand, to within six (6) inches of final grade. Final grading must be done so that no depression or cavity exists, and storm water cannot stand on the demolition site. Six (6) inches of earth is required over any depression, cavity, and cistern or well filled with fill material. All debris must be removed from site. Debris cannot be used for fill.
- 3) The finished grade shall have six (6) inches of topsoil and be sodded or sowed with grass seed and straw.
- 4) Burning any material or debris is strictly prohibited within City limits.
- 5) All asbestos, lead, and other toxic or hazardous materials must be removed and disposed of in compliance with all State and Federal regulations.

Contractor / Homeowner Demolition Instructions

Check List for Demolition

Name: _____

Address (Demolition Site): _____

Property Owner Address: _____

Phone: _____

Date: _____

Permit Fee: _____

Site Plan: _____

Demolition to be completed by: _____

Property Owner / Cash Bond Amount: _____

Demolition Contractor

Name: _____

Address: _____

Phone: _____

License #: _____

Bond Amount: _____

Utility Disconnect:

Electricity

Gas

Water

Sewer

Inspection by _____

Demolition Request Approved – Date _____

Final Inspection – Date _____